



**Compliance Management System
for:
Quality
Environment
Safety
Fire Safety
Human Resources**

The Safety Alliance Ltd

A.B.N. 75 128 339 364

Post Office Box 2151, Innisfail Qld
4860
Ph: (07) 4063 3855 Fax: (07) 4063
3880

Post Office Box 3113, Newmarket QLD
4051
Ph: (07) 3352 5237 Fax: (07) 3102 6103

Post Office Box 1141, Parramatta NSW
2124
Ph: (02) 9893 8827 Fax: (02) 9012 0030

Email: admin@safetyalliance.com.au



Contents:

<u>In Brief</u>	3
<u>Builders and Computers</u>	4
<u>All your Construction, Safety and Training Requirements</u>	4
<u>Integrated Management Systems</u>	4
<u>Assessment</u>	5
<u>Third Party Certification</u>	5
<u>Subcontractor Compliance (Accreditation)</u>	6
<u>myosh Safety Management Software (PQC level 2,3,4)</u>	6
<u>Classic (PQC level 2)</u>	7
<u>Enterprise (PQC level 3 & 4)</u>	7
<u>Small Business Solutions</u>	7
<u>Solutions for Small to Medium Business</u>	7
<u>myosh Remote Access Safety Solution</u>	7
<u>Save on Insurance Premiums</u>	8
<u>Save Time on Reporting</u>	8
<u>Product Price List -Compliance Management System</u>	8
<u>Where to from Here?</u>	8
<u>Option 1: Preview an on-line presentation</u>	9
<u>Option 2: Purchase the system and become PQC registered</u>	9



In Brief

The Safety Alliance Ltd (TSA) through its partnering organisations has developed an online system with permission control to allow multiple users

We provide a Compliance Management System for Quality Assurance, Environmental Management & Risk Management, including management of Human Resources records such as Training, Health Management and Performance. The system is menu driven with links to forms and procedures from both index and text in the manual

The system provides templates for a complete Manual to run the business including:

- Production of Work Method Statements
- Training Resources
- Toolbox Talk Topics
- Legislative updates

All components are editable by the client and edits are archived for audit purposes (CD Rom PQC level 1 version is not editable by the client)

The online myosh system maintains records of:

- Plant and equipment
- OH&S Alerts
- Internal Audits
- Workplace Inspections
- Incident Reporting
- Service History
- Safety Meetings & Toolbox Talks
- PPE
- Any other records required

The on-line system allows total management and integration from initial incident report (including automatic notification to WHSQ and WorkCover where appropriate) through to alteration of the company's Management Systems. Actions are automatically advised to nominated persons by email and full reporting facilities are available at any time. All components interact with one another to ensure Management is aware of what is happening



Builders and Computers

The author, designer and project manager of the Compliance Management System is Paul Douglas. A builder with 30 years experience in Industry. Experience including:

- Trade work
- Supervision
- Safety Officer
- Building Inspector
- BSA outsourced provider of technical inspections
- Trainer
- Owner of a Registered Training Organisation
- Safety Consultant
- Auditor for the Dept of Public Works PQC System

As a hands on Builder, computers and the building site were a mile apart and the idea of a Builder using a computer was totally foreign. With this in mind the Author's instructions to all computer programmers were "The system must read like the book "Computers for Dummies"". If the Author (also until recently computer illiterate) couldn't use it then don't bother continuing

All your Construction, Safety and Training Requirements

The Safety Alliance Limited (TSA) is a professional group of partnering organisations who have combined to bring together the varied disciplines of Construction, Safety and Training to provide consultancy services in a single point of contact environment

Making use of decades of combined knowledge and on the ground experience, TSA are able to offer fully integrated, easy to use, desktop or on-line business systems capable of being tailored to clients specific requirements more effectively and with greater cost savings compared to traditional methods

Integrated Management Systems

The **Compliance Management System** will take you through the required steps and forms to assist in achieving compliance with AS 4801 OHSMS, a mandatory requirement for all Government funded works and a prerequisite



for acceptance onto any Government 'Preferred Suppliers' list. The ever changing economic conditions and the increasing regulatory environment in the market place has resulted in more and more organisations requiring this level of compliance. The ongoing support package will also ensure continued compliance and up-to-date knowledge of all legislative requirements. In essence the on-line system summarises in one, quick point of reference all OHS requirements from various Occupational Health and Safety Legislations, Codes of Practice and References to Australian Standards. The TSA system is continually updated with relevant legislation, regulations, AS/NZS and International Standards and Operational Procedures, the TSA system continuously embraces legal precedent and organisational expectation.

The system, with a focus on achieving practical solutions, is broken down into several modules which can be used individually or as a package; training is available for all modules and depending on business requirements is highly recommended.

The TSA framework applies a systematic and effective approach by combining all available modules to run a business step by step.

Our team can conduct a detailed business analysis and make suggestions on how the system can be tailored including any current QA/OHS Systems in place.

Assessment

Pre-Qualified Contractor assessment is based on the contractor achieving the level of best practice, depending on the size of the business and the nature of risk in the business activities involved. A review of the documentary input and recorded information in the myosh software system will provide to our Compliance Manager the basic information required for preliminary assessment

This approach is based on benchmarking, evaluation, continuous improvement and accountability. It encourages sustainability and visibility of safe work practises and is a fundamental tool for compliance and risk management functions. For further information on how TSA can help you maintain and update this matrix of documentation please contact us on compliance@safetyalliance.com.au

Third Party Certification

Third party accreditation or PQC Audit is issued by authorised organisations independent of TSA.



The TSA third party certification process is designed to be attainable for small and large organisations. As a business develops more detailed procedures can be added in line with the company's growth. With third party certification now within the reach of small businesses, the small business owner can more effectively compete with much larger organisations.

The staged assessment process will enable a contractor to ascertain their accreditation status. TSA can assist in formulating a plan towards best practice and third party certification. The purpose of the TSA process is to provide guidance to contractors, employers and persons in control on how to meet compliance with the relevant standards.

Subcontractor Compliance (Accreditation)

Sub-Contractor compliance is a specialised and time consuming activity which can only be achieved by carrying out due diligence, to verify sub-contractor licensing, ABN, training, and OHS compliance. TSA has an industry proven Accreditation Process in place to pre-qualify sub-contractors, allowing informed best practise decisions. TSA offers a range of services for all businesses to cover sub-contractor compliance, these include:

- Accreditation
- Pre Assessment
- Training
- Assessment

Once a sub-contractor has fulfilled all the pre qualified sub-contractor assessment requirements, TSA will place them on the accredited sub-contractor directory. The directory will be accessible to organisations who are seeking accredited sub-contractors. Once accredited by TSA, a sub-contractor can commence work immediately with many clients, without the need to go through the accreditation with each client. The Accreditation provides confidence that the subcontractor maintains an approved system, insurances and licencing.

Sub-contractor compliance is at NO COST to the Principal Contractor. Annual cost \$220 is paid by sub-contractor.

myosh Safety Management Software (PQC level 2,3,4)



Classic (PQC level 2)

Small to medium enterprise with a low cost easy to implement version with all the functionality. myosh Classic is designed to serve the requirements of small to medium enterprise in a low cost easy to implement version with all the functionality that made myosh popular, available to the smallest company. myosh Practitioner is a logical extension to this product, enabling the Safety Professional to effectively manage clients

Enterprise (PQC level 3 & 4)

Multi-national organisations with multiple companies spread over numerous geographical areas. myosh Enterprise and myosh Custom have demonstrated the ability to serve multi-national organisations with multiple companies; spread over numerous geographical areas / continents; supporting multiple languages; and managing many thousands of personnel. All in a single integrated application accessible from anywhere in the world

Small Business Solutions

Solutions for Small to Medium Business

myosh offers an entry level system specifically for small to medium business. This solution offers all the major benefits and modules but saves money through providing a non-customisable, "off the shelf" product

Training, standard content, and support are all available as options

myosh has demonstrated scalability in bringing industrial strength functionality to even the smallest of firms, whilst still being administrable by an overseeing authority, such as a regional safety supervisor

This is achieved at the unprecedented low cost of only a sixty cents per week per employee

myosh Remote Access Safety Solution

myosh is a risk management, occupational health and safety system accessible via the internet by all staff anywhere in the world. This solution enables any organisation to systematically analyse all aspects of their safety portfolio

All modules are integrated to enable you to track relationships, such as those between hazards and accidents, or hazards and tasks

Decisions and actions are managed in a central database providing an instant snapshot of the current situation, making it easy for an organisation to track actions and the status of each action. Management reports, reminders and overdue notifications ensure the commitment of all parties.



All data is collated and presented in up-to-date and meaningful reports, graphs and statistics

Save on Insurance Premiums

Improvements in safety performance can lead to significant savings in insurance and workers compensation premiums; often more than covering your investment in Compliance Management System.

Save Time on Reporting

Another huge advantage offered by myosh is that all your data is centralised, no matter how many locations from which you operate, even remote sites

Product Price List –Compliance Management System

Level 1 PQC (available on CD Rom, no edit capability)	\$2200.00
Monthly on-line access fee	\$157.00
Level 2 PQC	\$3980.00
Monthly on line access fee	\$197.00
Level 3 / 4 PQC	\$6980.00
Monthly on line access fee	\$197.00
Plus per staff / contractor per month	\$2.50

All prices exclusive of GST

Monthly access fee covers automatic updates, reviews, alerts for legislation changes, archiving of records and **maintaining live system.**

An annual fee for Level 1 PQC is charged to provide an updated CD Rom each year where off line option is taken.

Where to from Here?



Option 1: Preview an on-line presentation.

The safety Alliance will contact you via email to present an on-line presentation of the Compliance Management System.

<https://secure.safetyalliance.com.au/onlinepresentation/index.html>

Option 2: Purchase the system and become PQC registered.

To register click on the link

<https://secure.safetyalliance.com.au/pqc/qld/index.html>